

Northwest Florida State College Presidential Search

2023-2024-01 Notice: Request for Executive Search Firm Qualifications and Proposals

Communication 1: Questions to Search Firms

Schedule and Contact Information

Submit Responses by E-Mail to: purchasing@nwfsc.edu

Answers Due: **Friday, May 10, 2024, at 11:59 pm Central**

Title of Response and Subject Line of E-Mail: Response to Communication 1: 2023-2024-01 Notice

College Contact: General Counsel
Whitney Rutherford
purchasing@nwfsc.edu

Instructions: Submit a single PDF to the email address listed above by the deadline listed above. Include in the PDF the questions and your firm's response to each question.

Questions

1. Does your firm allow any contractual relationships between the search firm and candidates for a position (e.g., but not limited to, guarantee placement, payment of fees upon placement, or bonus upon placement)?
2. Will your firm agree to forego and avoid any contractual relationships with candidates you would recommend for the NWFSC President position or who would be included in the pool for the NWFSC president position?
3. Does your firm offer social media and print media reviews on candidates? If yes, please describe the scope of such a review and whether there are any additional charges beyond those disclosed in your original submission.
4. Describe the type and level of criminal background assessment your firm completes on candidates and, if applicable, whether there are any additional charges beyond those disclosed in your original submission.
5. Does your firm conduct any form of personal fiscal review on candidates? If yes, please describe the scope of such a review and whether there are any additional charges beyond those disclosed in your original submission.
6. Describe the type of report or data your firm will provide to the search committee and/or Board of Trustees regarding each candidate's experience.

The College reserves the right to amend or provide further communication or addenda at any point. Communication or addendum will be shared through purchasing@nwfsc.edu or posted on NWFSC BidNet page. Communications and addenda are subject to all terms and conditions applicable to the 2023-2024-01 Notice. The College lists times in Central Time.